

ROGUE VALLEY FIRE CHIEFS ASSOCIATION

Document:	Quick Checklist for Board of County Commissioners/County Managers – State Mobilization Requests
Section & #:	Forms #5.14
Adoption Date / Updated Date:	May 15, 2014 / May 5, 2020
Developed / Updated By:	Chief Johnson/Chief Johnson
Review Date:	May 2022

Quick Checklist for Board of County Commissioners

1. As the Authority Having Jurisdiction for unprotected area request State Mobilization/Conflagration resources via Fire Defense Board Chief. (This request may be initially made by ODF or the FDBC acting on behalf of the county for the unprotected area.)
2. Assign a liaison to act on behalf of the Board of Commissioner as appropriate.
3. Participate in Mobilization request phone call if available.
4. Prepare and sign Delegation of Authority for OSFM IMT. (templates are available, and each County is encouraged to pre-develop/legal review prior to each fire season)
5. Provide County support services per State Mobilization Plan
6. Attend incident in-briefing, planning meetings, and exit-briefing (may send alternate)
7. Coordinate participation of non-emergency county resources (GIS, public works, etc.)
8. Support EOC and Emergency Management
9. Liaison with private fire service providers or other cooperators if applicable