

TRAFFIC / PROCESSION GROUP SUPERVISOR Checklist

TRAFFIC / PROCESSION GROUP SUPERVISOR:

Under the direction of the Operations Section the Traffic/Procession Group Supervisor is responsible for all traffic related elements the day of the funeral. She/he should:

- Attend all planning meetings,
- Diagram the parking facilities of the mortuary and the cemetery,
- Contact State Police and all other jurisdictions that may be impacted during the funeral procession,
- Formulate a motorcade and parking plan for all venues,
- Develop maps showing routes to be taken from the funeral home to the staging areas, the staging areas to the service location and from the service location to the cemetery,
- Submit all journals and other documentation to the Planning Section prior to the incident debriefing,
- Coordinate participation of apparatus staging and movement,
- Coordinate with [PD/SO],
- Attend the incident debriefing,
- Coordinate all activities with other groups and divisions.